

POLLING SITES – CERTIFICATE OF INSURANCE REQUIREMENTS

If the parish or school is to be used as a polling place, the local government agency in charge of the election must provide a certificate of insurance to the parish or school which provides evidence of general liability coverage of not less than two million dollars (\$2,000,000) per occurrence. They must also name the **Roman Catholic Bishop of San Diego, a corporation sole, AND Parish / School as an “Additional Insured”** on its general liability policy for the date of the event or **term of the certificate**. The agency should agree to ensure that its liability insurance policy will be primary in the event of a covered claim or cause of action against the Catholic Diocese of San Diego or parish.

In addition, be sure to have a Facility Usage / Indemnity Agreement signed by the representative in charge of the election site. Should you need the Facility Usage / Indemnity Agreement form, please contact my office and one will be provided to you.

Should you have any questions, please feel free to contact me directly at the number listed below.

Robert Blodgett
Claims / Risk Manager
6/25/2015